

MechGenz - AutoCAD Practice Checklist

- ☐ 1. Set correct units before drawing
- ☐ 2. Use meaningful layers
- ☐ 3. Use Object Snap for accurate geometry
- ☐ 4. Use LINE / PLINE / CIRCLE / RECTANGLE correctly
- ☐ 5. Practice OFFSET / TRIM / EXTEND / MIRROR
- ☐ 6. Check centerlines and hidden lines
- ☐ 7. Use a consistent dimension style
- ☐ 8. Save with a meaningful filename
- ☐ 9. Review the drawing at multiple zoom levels
- ☐ 10. Export or print only after checking dimensions